



SeaTac Planning Department
4800 South 188th Street
SeaTac, WA 98188-8605
Phone: 206.973.4830
Fax: 206.973.4809

SIGN INVENTORY SHEET

This sheet is for existing signs only. New signs and modifications to existing signs (including wording) require a Sign Permit from the Building Department.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

EXISTING SIGNS ON PROPERTY (use a separate sheet if necessary):

1. Freestanding Signs:

a. Height: _____

b. Surface Area: _____

c. Wording: _____

d. Setback From Property Line: _____

2. Building-Mounted Signs:

a. Sign Surface Area: _____

b. Building Façade Surface Area: _____

c. Wording: _____

d. Location On Building (e.g., west façade): _____

3. Electronic Signs:

a. Height (if freestanding): _____

b. Surface Area: _____

c. Wording: _____

d. Setback From Property Line (if freestanding): _____

e. Location On Building (if building mounted): _____

I, _____, _____ Property Owner/ _____ Lessee/ _____ Business Owner/ _____ Business Manager,
(PRINT NAME) (CHECK ONE)

do affirm that the above information is true and factual to the best of my knowledge. I further understand that any change in signage, or sign wording, requires submission of a new Sign Inventory Sheet and a new Sign Permit.

Signature: _____ Date: _____